

**ADULT SOCIAL CARE AND HEALTH CABINET
COMMITTEE**

Thursday, 12th June, 2014

2.30 pm

**Darent Room, Sessions House, County Hall,
Maidstone**



AGENDA

ADULT SOCIAL CARE AND HEALTH CABINET COMMITTEE

Thursday, 12 June 2014 at 2.30 pm
Darent Room, Sessions House, County Hall,
Maidstone

Ask for: Theresa Grayell
Telephone: 01622 694277

Tea/Coffee will be available 15 minutes before the start of the meeting

Membership (13)

Conservative (8): Mr C P Smith (Chairman), Mr G Lymer (Vice-Chairman),
Mrs A D Allen, Mr A H T Bowles, Mr R E Brookbank, Mrs P T Cole,
Mrs V J Dagger and Mr P J Oakford

UKIP (2) Mr H Birkby and Mr A D Crowther

Labour (2) Mrs P Brivio and Mr T A Maddison

Liberal Democrat (1): Mr S J G Koowaree

Webcasting Notice

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UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

A - Committee Business

A1 Introduction/Webcast announcement

A2 Apologies and Substitutes

To receive apologies for absence and notification of any substitutes present.

A3 Declarations of Interest by Members in items on the Agenda

To receive any declarations of interest made by Members in relation to any matter on the agenda. Members are reminded to specify the agenda item number to which their interest refers and the nature of the interest being

declared.

B - Key or Significant Cabinet/Cabinet Member Decision(s) for Recommendation or Endorsement

B1 Gravesend Social Education Centre (Pages 5 - 12)

To receive a report from the Cabinet Member for Adult Social Care and Public Health and the Corporate Director for Social Care, Health and Wellbeing and to consider and endorse or make recommendations to the Cabinet Member on the proposed decision contained therein.

B2 Medway Integrated Substance Misuse Service - Contract Award and Performance Management (Pages 13 - 18)

To receive a report from the Cabinet Member for Adult Social Care and Public Health and the Corporate Director for Social Care, Health and Wellbeing and to consider and endorse or make recommendations to the Cabinet Member on the proposed decision to award a contract for provision of substance misuse services in Medway.

Motion to Exclude the Press and Public for Exempt Items of Business

That, under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

C1 Medway Integrated Substance Misuse Service - Contract Award and Performance Management (Appendix to item B2) (Pages 19 - 22)

To receive a report from the Cabinet Member for Adult Social Care and Public Health and the Corporate Director for Social Care, Health and Wellbeing containing information exempt from publication relating to the contract award to be discussed at Item B2.

Peter Sass
Head of Democratic Services
(01622) 694002

Wednesday, 4 June 2014

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.

From: Graham Gibbens, Cabinet Member for Adult Social Care and Public Health

Andrew Ireland, Corporate Director, Social Care, Health and Wellbeing

To: Adult Social Care & Health Cabinet Committee – 12 June 2014

Decision No: 14/00008

Subject: **GRAVESEND SOCIAL EDUCATION CENTRE (SEC)**

Classification: Unrestricted

Electoral Division: Northfleet & Gravesham W, Gravesham E, Gravesham Rural

Summary: This report provides an update on the Gravesend SEC, so that a decision can be taken to agree the refurbishment of the GSEC building and further development of community opportunities.

Recommendation: Members of the Adult Social Care and Health Cabinet Committee are asked to consider and either endorse or make recommendations on the proposed decision to be taken by the Cabinet Member for Adult Social Care and Public Health.

The Cabinet Member for Adult Social Care and Public Health will be asked to agree to the refurbishment of the Gravesend SEC and further development of community opportunities.

1. Background

1.1 A feasibility study report was completed in June 2013 to consider how best to provide the service for people with Learning Disabilities in the Gravesham area. The review was part of the Good Day Programme, which is to ensure that services are delivered in a more flexible and community based way.

1.2 It was agreed that Gravesham SEC (GSEC) would be improved and modernised due to its location and well established links with the community. There was an opportunity to link this project with New Ways of Working (NWoW), as the lease is due to expire on Joynes House and new office accommodation for the Community Learning Disability Team is required. This will enable an improved and more community-based service to be provided for GSEC service users, and release space in Joynes House which will realise leasehold savings in the longer term.

1.3 The modernisation of GSEC will include (Appendix 1 floor plan):

- Improved toilet and changing facilities
- Updated sensory room
- Modernised and more open reception area
- An enlarged and refurbished training kitchen

- Improved rest areas and staff kitchen

1.4 Some activities will be delivered within GSEC and others will be located in a community hub within the Gravesham area.

2. Policy Context

- Adult Services Transformation
- Social Care, Health and Wellbeing Business Plan

3. Progress to Date

3.1 GDM was appointed as architects to refine the GSEC design and take it to planning. Tender documents for the construction were sent out 12 March 2014. A number of tenders were received and a successful contractor has been identified. The contract will be signed once a decision has been taken.

3.2 Cabinet Member, Graham Gibbens and officers have held briefings with opposition groups spokespeople Gravesham Members in January 2014. The briefing sessions were successful with full support from Members. Following Member briefings a formal consultation with GSEC service users, carers and staff took place 20 January – 28 February 2014.

3.3 The consultation was conducted through letters, presentations and an information afternoon. Every service user and parent/carer was given the opportunity to understand the plans, raise and discuss concerns. The response has been very positive, some of the comments include:

- 'It is nice to have some money spent on the building.'
- 'It will be good to have Care Management staff present – easy to get hold of.'
- 'Happy that the building will remain.'

3.4 A £800k capital spend has been agreed. This has included an acknowledgement that the key features for service users must be maintained.

3.5 It is anticipated that construction will commence late June 2014 and complete at the end of January 2015.

3.6 The construction will allow for phased remodelling and refurbishment of the main service provision first. Therefore service users can continue to access the service throughout the construction period. It is expected that the Community Learning Disability Team will move into GSEC in January 2015.

3.7 An update was presented to the Social Care, Health and Wellbeing DMT on 19 March 2014, DMT endorse the recommendation set out within this paper. Because of the linkage between this decision and NWoW it was not possible to bring the decision to the previous 2 May Cabinet Committee.

4. Financial Implications

4.1 The total budget available for the construction, refurbishment and all furniture and equipment is £800k. Social Care, Health and Wellbeing (Good Day Programme) contribution will be £500k and NWoW £300k.

4.2 The two sums will be put together to enable the joint management of the project on site, to ensure one efficient project is carried out rather than two separate ones with separate setting up and design costs.

5. Legal Implications

5.1 There are no legal implications from this decision..

6. Equality Impact Assessments

6.1 An initial Equality Impact Assessment has been completed. No negative impacts have been identified as this is a full inclusive service.

7. Sustainability Implications

7.1 There are no significant sustainability implications.

8. Recommendations

8.1 Members of the Adult Social Care and Health Cabinet Committee are asked to consider and either endorse or make recommendations on the proposed decision to be taken by the Cabinet Member for Adult Social Care and Public Health.

8.2 The Cabinet Member for Adult Social Care and Public Health will be asked to agree to the refurbishment of the Gravesend SEC and further development of community opportunities.

Officer Contact: Georgina Walton

Tel No: 0300 333 5244 **E-mail:** georgina.walton@kent.gov.uk

Background Documents:

Appendix 1 – Plan of Gravesend SEC

Appendix 2 – Proposed Record of Decision – 14/00008

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NOTE
 This drawing is not to be scaled. All dimensions to be checked on site and any discrepancies to be reported to the Mouchel office. All material is produced on behalf of Mouchel Ltd. All drawings to be read in conjunction with specification where applicable.
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KEY

- New Build
- Refurbishment
- Redecorate
- Walls to be removed

Page 9



Rev	Description	Design	Drawn	Checked	Approved	Date
 building great relationships Mount Pleasant House, 2 Mount Pleasant, Cambridge, CB3 0RN Tel: +44 (0) 1223 442700 Fax: +44 (0) 1223 442701						
Client: Kent County Council						
Client Ref Number:						
Project: Gravesend S.E.C						
Site Ref \ USRN:						
Mouchel Project No: 1047517						
Drawing Title: Proposed Floor Plan						
Design:	Drawn:	Checked:	Approved:			
DLC	ME	MC	DLC			
Date:	May 2013	Scale:	1:100	@:	A1	
Drawing No:	03			Rev. No:		

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KENT COUNTY COUNCIL - – PROPOSED RECORD OF DECISION

DECISION TO BE TAKEN BY

Graham Gibbens, Cabinet Member for Adult Social Care and Public Health

DECISION NO.

14/00008

If decision is likely to disclose exempt information please specify the relevant paragraph(s) of Part 1 of Schedule 12A of the Local Government Act 1972

Subject: : Gravesend Social Education Centre

Decision:

As Cabinet Member for Adult Social Care and Public Health, I AGREE:

- 1) To the refurbishment of the Gravesend SEC and further development of community opportunities.
- 2) The refurbishment being done so that the parts used by adults with learning disabilities are refurbished in the first phase.

Any Interest Declared when the Decision was Taken

None

Reason(s) for decision, including alternatives considered and any additional information

Kent County Council's (KCC) modernisation of Day Services for Adults with Learning Disabilities is an integral part of the transformation towards more personalised services reflecting the vision and strategy contained within "Valuing People Now" White Paper (January 2009) and KCC's "Active Lives". This is being underpinned by the "The Good Day Programme – Better Days for People with Learning Disabilities across Kent", which will ensure people have a wider range of choice, more control and equality of opportunity so that they may lead a full and meaningful person centred life.

Gravesend SEC (GSEC) will be improved and modernised due its location and well established links with the community. Additionally, the co-location of the LD Care Management Team as part of the New Ways of Working will strengthen professional support. This will enable an improved and more community-based service to be provided for GSEC service users.

Background Documents:

Better Days for people with learning disabilities in Kent

Cabinet Committee recommendations and other consultation:

Formal consultation with service users, carers and staff took place 20 January – 28 February 2014 and local members and opposition groups were briefed during this. Consultation strongly supported the proposed refurbishment.

The Adult Social Care & Health Cabinet Committee will hold an additional meeting on the 12 June 2014 to consider the recommendation report and make comments to the Cabinet Member.

Any alternatives considered:

The only alternative is to maintain the current day centre model.

Any interest declared when the decision was taken and any dispensation granted by the Proper Officer:

None

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signed

.....
date

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Decision Referred to Cabinet Scrutiny			
YES		NO	

Cabinet Scrutiny Decision to Refer Back for Reconsideration			
YES		NO	

Reconsideration Record Sheet Issued			
YES		NO	

Reconsideration of Decision Published			

From: Graham Gibbens, Cabinet Member for Adult Social Care and Public Health

Andrew Ireland, Corporate Director, Social Care, Health and Wellbeing

To: Adult Social Care & Health Cabinet Committee – 12 June 2014

Decision No: 14/00073

Subject: Medway Integrated Substance Misuse Service – Contract Award and Performance Management

Classification: Unrestricted

Past Pathway: KDAAT Executive Board 15 October 2013

Electoral Division: None

Summary: A 'Delegation of Authority' has been signed by Medway Council and Kent County Council, giving Kent County Council the authority to commission and contract manage an Integrated Substance Misuse Service in Medway. A procurement exercise has been undertaken and the contract needs to be awarded from 1 July 2014.

Recommendations Members of the Adult Social Care and Health Cabinet Committee are asked to consider and either endorse or make recommendations on the proposed decision to be taken by the Cabinet Member for Adult Social Care and Public Health.

The Cabinet Member for Adult Social Care and Public Health will be asked to:

Agree that the contract for the delivery of Adult Substance Misuse Services in Medway be awarded to Turning Point on the terms and for the duration set out below and in the accompanying recommendation report and exempt appendix.

The Executive Scheme of Delegation for Officers set out in Appendix 2 Part 4 of the Constitution provides the governance for the implementation of this decision by officers. In this instance, the Head of Commissioned Services (on behalf of the Corporate Director of Families and Social Care) will take all such steps as are necessary to implement the decision.

1 Introduction

- 1(1) In September 2013 a Delegation of Authority was signed by Medway Council and Kent County Council allowing Kent to procure, commission and performance manage an integrated substance misuse service in Medway. This was undertaken by officers under delegated authority from the 15 April 2013 Cabinet's approval of the council's business plans.
- 1(2) The agreement runs from 1 October 2013 – 30 September 2016, and the commissioned service will be operational from 1 July 2014 – 30 September 2016.
- 1(3) There will be an option to extend this agreement for 1 further year if both parties are agreeable.
- 1(4) Because this decision needs to be implementable by the 1 July, the Chairman of the Scrutiny Committee and the Corporate Director for Social Care, Health and Wellbeing have also been consulted and confirmed that the decision should be taken as urgent.

2 Procurement process

- 2(1) The procurement of this service followed the Kent Commissioned Services Commissioning Framework and commenced on 1 October 2013 with a full consultation. The commissioning team was formed from officers of the Commissioned Services Team with ongoing input by Medway DAAT. The details of the outcome of the procurement process are given in the exempt Appendix 1.

3 Overview of service model

- 3(1) The Medway Substance Misuse Service will be an integrated service, incorporating a range of interventions based on the existing model that is used in West and East Kent. This model is successfully delivering performance above the national average.

4 Service Transition and Mobilisation

- 4(1) The service transition and mobilisation planning has been undertaken and the plan will be completed prior to the service commencing on 1 July 2014. It is being overseen by a Service Transition Board which is chaired by KDAAT. The plan has been informed by representatives from the existing service providers in Medway, as well as the prospective new provider and a service user representative.

5 Consultation and Communication

- 5(1) A 30 day consultation period was undertaken in October 2013, and sought the views of service users, stakeholders and the public. The consultation fully supported the purchase of an integrated recover service for Medway to replicate the success of the similar services in Kent. Following consultation the recommendation is to extend to the contract length from 2 to 3 years, with an option for a further extension for 1 year.

6 Financial Implications

- 6(1) The expected annual contract value for the Medway Substance Misuse Service will not exceed £2,680,955, and will be funded by Medway Council.
- 6(2) The Delegation of Authority provides delegation costs of £100,000 per annum to Kent County Council to cover the costs of procuring and managing the contract.

7 Legal Implications

- 7(1) The Delegation of Authority has been fully reviewed and approved by Legal Teams at Medway and Kent County Council. No further legal implications are anticipated.

8 Equality Impact Assessments

- 8(1) An initial Equality Impact Assessment has been completed. No negative impacts have been identified as this is a full inclusive service for substance misusers.

9 Sustainability Implications

- 9(1) There are no significant sustainability implications.

10 Conclusion

- 10(1) Kent Commissioned Services has undertaken a robust commissioning and procurement process on behalf of Medway Council for an Integrated Substance Misuse Service. This will offer holistic and robust treatment services to the residents of Medway, many of whom also have close and frequent connections with parts of Kent.

11 Recommendations

- 11(1) Members of the Adult Social Care and Health Cabinet Committee are asked to consider and either endorse or make recommendations on the proposed decision to be taken by the Cabinet Member for Adult Social Care and Public Health.
- 11(2) The Cabinet Member for Adult Social Care and Public Health will be asked to:
- 11(3) Agree that the contract for the delivery of Adult Substance Misuse Services in Medway be awarded to Turning Point on the terms and for the duration set out below and in the accompanying recommendation report and exempt appendix.
- 11(4) The Executive Scheme of Delegation for Officers set out in Appendix 2 Part 4 of the Constitution provides the governance for the implementation of this decision by officers. In this instance, the Head of Commissioned Services (on behalf of the Corporate Director of Families and Social Care) will take all such steps as are necessary to implement the decision.

Author Contact details:
Peter Gates
Commissioning Officer
01622 221676

Di Wright
Head of Commissioned Services
01622 221638

Background Documents:

Appendix 1: Exempt Tender Process Report

Appendix 2: Proposed Record of Decision – 14/00073

*delete as appropriate

KENT COUNTY COUNCIL – PROPOSED RECORD OF DECISION

DECISION TO BE TAKEN BY:

**Graham Gibbens
Cabinet Member for Adult Social Care and Health**

DECISION NO:

14/00073

For publication

Key decision*

Expenditure or savings of > £1m – decision is for contract value of £2. 669,551 pa from July 1st 2014.

Subject: Contract Award for Medway Adult Substance Misuse Treatment Services (Award length 3 years plus 1 optional).

Decision:

As Cabinet Member for Adult Social Care and Health, I agree that the contract for the delivery of Adult Substance Misuse Services in Medway be awarded to Turning Point on the terms and for the duration set out below and in the accompanying recommendation report and exempt appendix.

The Executive Scheme of Delegation for Officers set out in Appendix 2 Part 4 of the Constitution provides the governance for the implementation of this decision by officers. In this instance, the Head of Commissioned Services (on behalf of the Corporate Director of Families and Social Care) will take all such steps as are necessary to implement the decision.

Reason(s) for decision:

In September 2013, a Delegation of Authority was signed, approving Kent County Council to procure and performance manage an integrated substance misuse service on behalf of Medway Council, with an annual contract value of £2,669,551 per annum for 2014 – 2016; £2,582,551 per annum for 2016 – 2018. The procurement process was carried out between December 2013 and April 2014, with the preferred bidder identified as Turning Point Services Ltd and informed on 28th March 2014, with a scheduled contract start date of 1st July 2014.

A decision to approve this Award is now required and in order to ensure the smooth transition between the current adult substance misuse treatment services and new provider, including key renovations to identified service delivery buildings to ensure the provision of effective and quality led treatment for substance misusers, it must be taken as quickly as possible.

Cabinet Committee recommendations and other consultation:

The Adult Social Care & Health Cabinet Committee will hold an additional meeting on the 12 June 2014 to consider the recommendation report and make comments to the Cabinet Member.

Additionally, because this decision needs to be implementable by the 1 July, the Chairman of the Scrutiny Committee and the Corporate Director for Social Care, Health and Wellbeing have also been consulted and confirmed that the decision should be taken as urgent.

Any alternatives considered:

Current Adult Substance Misuse Treatment Services in Medway have underperformed and significantly improved outcomes for individuals and communities affected by substance misuse issues are required.

Medway Council are committed to delivering such significant improvements and have selected to purchase the expertise and resources within KCC Commissioned Services to support that change. KCC commissioned substance misuse treatment services have consistently outperformed national government performance measures and indicators. Furthermore, current contracts with Medway service providers are due to be re-tendered and therefore could not be automatically renewed even if that were desirable at this time.

Any interest declared when the decision was taken and any dispensation granted by the Proper Officer:

None

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signed

.....
date

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item C1

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